September 8, 2020

Dear Parents,

I made attempts to call you all on Thursday, September 3rd. I was able to introduce myself to those of you who were available. If we did not get the opportunity to get acquainted, you can be certain that we will do so over the next few days. I am looking forward to it!!!

By now, many of you have probably had a chance to familiarize yourselves with Microsoft Teams via [www.yonkerspublicschools.org](http://www.yonkerspublicschools.org). If you click on “Distance Learning” and then “Parents,” you will find helpful videos that explain the how to get started. A video is also available on our school website [www.yonkerspublicschools.org/siragusa](http://www.yonkerspublicschools.org/siragusa).

If your child is using and iPad, please download the Microsoft Teams app, which is also available for your smart phone.

If you have the Microsoft Teams app on your phone, you can get notifications for upcoming meetings. Your child will also receive an email through Microsoft Outlook which can be accessed through Microsoft 365 on Clever. Microsoft Teams and Clever use the same username and password. According to Microsoft, you should be able to download Teams on up to five devices with the same account.

**The username for both Clever and Microsoft Teams is your child’s** **IDnumber@yonkerspublicschools.org****. The password is your child’s date of birth as follows: MMDDYYYY (example: 01012012).**

Mr. Cioffi has made a Connect Ed call to parents with instructions, a summary of which are as follows:

***If using a computer:***

1. *Log into Clever which can be found on our school’s website at* [*www.yonkerspublicschools.org/siragusa*](http://www.yonkerspublicschools.org/siragusa)*.*
2. *On Clever, click on Microsoft 365. Use the same username and password as for Clever.*
3. *Click on Teams.*
4. *Click on Calendar and you will see a meeting scheduled for 8:35 AM.*
5. *Click on “Join Meeting.”*

***If downloading the Teams app on an iPad:***

1. *Click on the Teams app.*
2. *Click on Calendar.*
3. *Find your meeting and click on it.*
4. *Click “Join.”*

I hope this information helps by answering any questions you may have. If you encounter any difficulties, please don’t worry! We will be able to address your concerns over the next few days!

I can’t wait to meet everyone!!!

Regards,

Mrs. DiMondo (fdimondo@yonkerspublicschools.org )